

# Mynshull's Educational Foundation

## Trustee Recruitment Pack

Mynshull's Educational Foundation is a trust fund that provides funding for young people in Manchester, to help them access education and training opportunities.

We provide support to young people up to the age of 30, (with priority given to those aged 25 and under) from disadvantaged backgrounds, who live or study within the City of Manchester or immediate surrounding areas.

We understand that cost can be a significant barrier to young people accessing education and training. Applications can be made for items and experiences including:

- costs toward school trips and residential.
- equipment needed for training courses, including apprenticeships in specific trades.
- books, text books and stationery items.
- IT equipment that is necessary for training or education.
- uniform or clothing.
- equipment and activities for musical or arts education.

Applications are made to the foundation via a sponsor. The sponsor is usually a professional who supports the young person, for example a social worker, support worker or educational welfare officer. Applications are reviewed by the board of trustees, and a decision is then made. Processing of applications and provision of funds are administered by Gaddum on behalf of Mynshull's Educational Foundation.

### **Application to award funding for a residential school trip for a sibling group:**

*"This will allow them to be included in something that the majority of their peers are getting to experience. The children will be able to gain confidence, self-esteem, resilience, independence, and self-esteem."*

### **Application for funding for tools necessary for a joinery apprenticeship:**

*"We appreciate all your help and support. You have helped our family massively."*

## The Role

As a trustee with **Mynshull's Educational Foundation** you would:

- review applications to the foundation checking that they meet the fund's criteria.
- attend a minimum of 4 meetings per year (around 2 hours per meeting), in a Central Manchester location, during usual office hours.
- commit approximately 1 to 2 hours per month to reviewing applications, remotely.
- keep up to date with relevant information including policies and Charity Commission guidance.
- engage in financial processes such as reviewing financial information, including investments and end of year accounts.

## The Person

All **Mynshull's Educational Foundation** trustees must meet the following **essential criteria** by:

- demonstrating a commitment to the foundation's aims and objectives, and its future sustainability.
- demonstrating a commitment to equality, diversity and inclusion.
- having a knowledge of the City of Manchester and unique challenges faced by young people here.
- understanding the barriers young people face when accessing education and training.
- understanding the importance of safeguarding children and vulnerable adults.
- understand the legal duties, liabilities and responsibilities of charity trustees.
- be able to work as part of a team.
- be able to challenge constructively and apply critical thinking.
- be able to understand and interpret management and financial information about the foundation.
- have excellent attention to detail.
- be able to commit to the requirements of the role.

The following skills and experience are **desirable criteria**:

- experience of using or working with the voluntary sector.
- experience of marketing, and communications particularly social media or digital marketing.

## How to Apply

An application should be made via the application form and return to [hr@gaddum.org.uk](mailto:hr@gaddum.org.uk)

In your application, please outline how you meet the **essential criteria** for this role; it is helpful to give examples or evidence of your experiences. Experiences do not have to include paid work; they can include other voluntary positions or be from your own personal life.

There are several **desirable criteria** for this role, and if you meet them, please outline them in your application. If you do not meet them, we would encourage you to apply for the role regardless. We are available for informal discussions about the role and its requirements, and you can contact us via email at [hr@gaddum.org.uk](mailto:hr@gaddum.org.uk) and we can arrange a call.

*Mynshull's Education Foundation is an independent charity. Gaddum provides administrative support including recruitment and data processing. Further information about how Gaddum uses and stores your personal information can be found at [www.gaddum.org.uk](http://www.gaddum.org.uk)*